

WELWYN HATFIELD BOROUGH COUNCIL  
 CABINET – 4 FEBRUARY 2025  
 REPORT OF THE EXECUTIVE DIRECTOR (FINANCE AND TRANSFORMATION)

ACTIONS STATUS REPORT

**1 Executive Summary**

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

**2 Recommendation(s)**

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 7 January 2025:

Minute	Action	Status/ Date Completed																																	
341.1	FP2093 Budget Proposals and Medium Term Forecasts 2025/26	<p>Cabinet noted:</p> <p>a) the Statement of the Chief Financial Officer on the robustness of budgets and adequacy of reserves (appendix N).            b) that the following amounts for the year 2025/26 have been set in accordance with regulations made under Sections 31A and 31B of the Local Government Finance Act 1992:</p> <table border="1"> <thead> <tr> <th></th> <th>100% TAX BASE</th> <th>99.40% TAX BASE</th> </tr> </thead> <tbody> <tr> <td>Welwyn Garden City</td> <td>18,089.9</td> <td>17,981.3</td> </tr> <tr> <td>Hatfield</td> <td>12,726.7</td> <td>12,650.3</td> </tr> <tr> <td>Welwyn</td> <td>4,823.4</td> <td>4,794.5</td> </tr> <tr> <td>Ayot St Lawrence</td> <td>68.3</td> <td>67.9</td> </tr> <tr> <td>Ayot St Peter</td> <td>114.2</td> <td>113.5</td> </tr> <tr> <td>North Mymms</td> <td>4,496.3</td> <td>4,469.3</td> </tr> <tr> <td>Essendon</td> <td>436.9</td> <td>434.3</td> </tr> <tr> <td>Northaw &amp; Cuffley</td> <td>3,139.3</td> <td>3,120.5</td> </tr> <tr> <td>Woolmer Green</td> <td>622.5</td> <td>618.8</td> </tr> <tr> <td>Total</td> <td>44,517.5</td> <td>44,250.4</td> </tr> </tbody> </table> <p>c) Cabinet approved the budget proposals as set out in the agenda and note that any comments from Overview and Scrutiny Committee will be returned to Special Cabinet on 21 January 2025 for consideration, before final recommendations are made to Council.</p>		100% TAX BASE	99.40% TAX BASE	Welwyn Garden City	18,089.9	17,981.3	Hatfield	12,726.7	12,650.3	Welwyn	4,823.4	4,794.5	Ayot St Lawrence	68.3	67.9	Ayot St Peter	114.2	113.5	North Mymms	4,496.3	4,469.3	Essendon	436.9	434.3	Northaw & Cuffley	3,139.3	3,120.5	Woolmer Green	622.5	618.8	Total	44,517.5	44,250.4
	100% TAX BASE	99.40% TAX BASE																																	
Welwyn Garden City	18,089.9	17,981.3																																	
Hatfield	12,726.7	12,650.3																																	
Welwyn	4,823.4	4,794.5																																	
Ayot St Lawrence	68.3	67.9																																	
Ayot St Peter	114.2	113.5																																	
North Mymms	4,496.3	4,469.3																																	
Essendon	436.9	434.3																																	
Northaw & Cuffley	3,139.3	3,120.5																																	
Woolmer Green	622.5	618.8																																	
Total	44,517.5	44,250.4																																	
342.1	FP2095 Award of Contract for Aids and Adaptations	That Cabinet agreed to award the contract for Aids and Adaptation Services to Gracelands Complete Maintenance Services Limited to commence on 1st April 2025 and continue for an initial period of 3 years with a possible extension of a further one year.																																	

342.2	FP2094 Variation to Housing Maintenance Contract	Cabinet agreed the variation to the Equans contract which would change the way payments were made.
343.1	Annual Complaints Performance and Service Improvement Report for 2023-24	The Cabinet noted and approved the Action Plan as set out in Appendix 1 of the report
344.1	Introduction of Residents Permit Scheme, Other Waiting Restrictions and Verge & Footway Prohibition – Sherrard Ward	Cabinet agreed the recommendations and included an amendment that the verge footway prohibition order only be implemented once additional parking bays had been installed in Greenfield by Hertfordshire County Council.
344.2	Transition to Net Zero Strategy (TTNZS)	The Cabinet approved the Net Zero Strategy

2.2 That Members note the status of the following actions which were identified at the last Cabinet meeting on 21 January 2025:

354	FP2093 Budget Proposals and Medium Term Forecasts 2025/26	<p>Cabinet:</p> <ol style="list-style-type: none"> <li>1. Noted the recommendations of the Overview and Scrutiny Committee as set out in the report;</li> <li>2. Noted the updates to the budget proposals; and</li> <li>3. Recommended the budget proposals to Full Council approval.</li> </ol>
-----	-----------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

During the period since the last Cabinet meeting, the following decisions were taken by Cabinet Members exercising their individual delegated powers in accordance with paragraph 18 of the Cabinet Procedure Rules within the Constitution.

	<b>Action</b>	<b>Date Completed</b>
2024-38	Award for contract for a cloud based financial system	February 2025
2025-01	Brownfield land Register Update	February 2025
2025-02	Commencement of Insurance Contract Procurement	February 2025
2025-03	Introduction of two amendment Traffic Regulation Orders	February 2025
2025-04	Introduction of an amendment Traffic Regulation Order	February 2025
2025-05	Marshmoor Masterplan Supplementary Planning Document	February 2025
2025-06	Approve the Annual Monitoring Report (AMR)	February 2025